

Shikshak Sanchalit shikshan Sanstha's
Dr. Shantilal Dhanji Devsey Arts College and Commerce and Science
College, Wada, Dist Palghar-421303



INTERNAL QUALITY ASSURENCE CELL

Minutes of the Meeting of Date:30-07-2021

Agenda for the Meeting

- 1) To read and confirm minutes of previous meeting and action taken report.
- 2) To read the new resolution/guidelines made by UGC for Covid-19 pandemic towards teaching point of view.
- 3) Discuss the new measures for cleaning of Campus and its maintenance by taking consideration of Covid-19 pandemic.
- 4) To discuss the planning for arrangement (taking Covid-19 pandemic into consideration) for NAAC Peer Review committee.
- 5) To make a final plan for preparation of AQAR for the current year.
- 6) To discuss the tentative scheduled for Conference, Workshop, Seminar & IPR activities.
- 7) Any other issues with the permission of chair.

Subject:

1. IQAC coordinator read minutes of previous meeting and action taken report of previous meeting.
2. Principal read the new resolution/guidelines made by UGC for Covid-19 pandemic towards teaching point of view.
3. Principal read guidelines for admission process as per resolutions of University of Mumbai during Covid-19 pandemic.
4. Members of meeting discuss the cleaning measures and maintenance in terms of non-spreading of Covid-19.
5. IQAC coordinator discusses the tentative dates and prerequisite arrangement for visiting NAAC Peer Review committee.
6. IQAC coordinator discusses the planning for preparation of AQAR for the current year.
7. Any other issues mainly for precautions against Covid-19 pandemic.

Following members were present in Meeting:

Sr. No.	Name of the Member	Designation	Signature
1.	Prin. N.K. Phadke	Principal Management	
2.	Shri.V.S. Kulkarni	Representative	

3.	Dr. B. B. Chavan	Member-Teacher	<i>[Signature]</i>
4.	Dr.K.P. Joshi (Physics)	Member-Teacher	<i>[Signature]</i>
5.	Dr. R.S. Mane	Member-Teacher	<i>[Signature]</i>
6.	Shri. B.Y. Mokashi	Office Representative	<i>[Signature]</i>
7.	Shri Rakesh Thakare	Member Alumni	<i>[Signature]</i>
8.	Shri Siddharth Bagul	Member of Student Representative (Boy)	<i>[Signature]</i>
	Ku. Varshita Gadhe	Member of Student Representative (Girl)	<i>[Signature]</i>
	Dr. N.K. Halikar	IQAC Coordinator	<i>[Signature]</i>



Action taken Report on meeting held on

Implement the discussion of the above-mentioned meeting of the IQAC. The following actions were taken:

1. As per the UGC guidelines Online mode of Teaching is made compulsory and mandatory for all teaching staffs.
2. Online admission processes were implemented as per guidelines of UGC and University of Mumbai.
3. The visiting dates of NAAC Peer Review committee was 1st and 2nd September 2021 (confirmed by NAAC office), all the requisite arrangement has made with while the said NAAC Peer Review Committee visiting at college, all teaching/non-teaching staff were allowed at college campus by taking precautionary measures to avoid spreading of Covid-19 like compulsion of wearing mask, use of sanitizer and social distancing.
4. Necessary action taken for maintaining and cleanness of college premises.
5. Principal discuss the NAAC Peer Team visit scheduled and its arrangements.
6. It had decided to arrange at least one Webinar on Intellectual Property Right (IPR) and the same had arranged on 27th October 2021 with titled "Why and How to file Patent" through Google meet platform.
7. It had decided to arrange one National Level Webinar on Tools and Techniques in Analytical Chemistry and the same had arranged on 30th October 2021 through Zoom platform.
8. It had decided that till the new guidelines from UGC all the programs for academic year 2021-22 will be organized through online mode only.

[Signature]
IQAC
CO-ORDINATOR

[Signature]
PRINCIPAL
Shikshak Sanchalit Shikshan Sanstha's
Dr. Shantilal Dhanji Devsey Arts College
& Commerce & Science College,
Wada, Dist. Palghar

Shikshak Sanchalit shikshan Sanstha's
Dr. Shantilal Dhanji Devsey Arts College and Commerce and Science
College, Wada, Dist Palghar-421303



INTERNAL QUALITY ASSURENCE CELL

Minutes of the Meeting of Date:21-10-2021

Agenda for the Meeting




- 1) To read and confirm minutes of previous meeting and action taken report.
- 2) To read the resolution/guidelines made by UGC for Covid-19 pandemic towards Winter Examination point of view.
- 3) To discuss the overview of NAAC Peer Team Visit
- 4) To discuss the status of AQAR for NAAC for the current year.
- 5) To finalized the scheduled for Conference, Workshop, Seminar & IPR activities
- 6) Any other issues.

Subject:

1. IQAC coordinator read minutes of previous meeting and action taken report of previous meeting.
2. Principal read the new resolution/guidelines made by UGC for Covid-19 pandemic towards Winter Examination point of view.
3. IQAC coordinator discusses the NAAC grade finalized by NAAC which is **B Grade with CGPA 2.45**
4. IQAC coordinator discusses the status for preparation of AQAR for NAAC and tentative date for its submission.
5. Any other issues mainly for precautions against Covid-19 pandemic.

Following members were present in Meeting:

Sr. No.	Name of the Member	Designation	Signature
1.	Prin. N.K. Phadke	Principal	
2.	Shri.V.S. Kulkarni	Management Representative	
3.	Dr. B. B. Chavan	Member-Teacher	
4.	Dr.K.P. Joshi (Physics)	Member-Teacher	
5.	Dr. R.S. Mane	Member-Teacher	
6.	Shri. B.Y. Mokashi	Office Representative	
7.	Shri Rakesh Thakare	Member Alumni	

8.	Shri Siddharth Bagul	Member of Student Representative (Boy)	
9.	Ku. Varshita Gadhe	Member of Student Representative (Girl)	
10.	Dr. N.K. Halikar	IQAC Coordinator	

Action taken Report on meeting held on

Implement the discussion of the above mentioned meeting of the IQAC. The following actions were taken:

1. As per UGC guidelines Online mode of Examinations (both Theory and Practical) had decided and MCQs patterned were implemented
2. Teachers were instructed to make MCQs as per guidelines of UGC and University of Mumbai.
3. Provided the sample MCQs to students through online mode.
4. Principal overviews the work done till like Syllabus completion report/online attendance of students etc. from all teaching staffs taking Covid -19 pandemic into consideration.
6. Principal overview the final report of NAAC which is **B Grade with CGPA 2.45** and discusses some important points to improve the Grade in New NAAC cycle.
5. It had decided to arrange at least one Webinar on Intellectual Property Right (IPR) and the same had arranged on 27th October 2021 with titled "**Why and How to file Patent**" through Google meet platform.
6. It had decided to arrange one **National Level Webinar on Tools and Techniques in Analytical Chemistry** and the same had arranged on 30th October 2021 through Zoom platform.


IQAC
CO-ORDINATOR


PRINCIPAL
 Shikshak Sanchalit Shikshan Sanstha's
 Dr. Shantilal Dhanji Devsey Arts College
 & Commerce & Science College,
 Wada, Dist. Palghar





Shikshak Sanchalit shikshan Sanstha's
**Dr. Shantilal Dhanji Devsey Arts College and Commerce and Science
College, Wada, Dist Palghar-421303
INTERNAL QUALITY ASSURENCE CELL**

Notice

Respected sir/Madam as you are member of Internal quality Assurance Cell of Dr.Shantilal Dhanji Devsey Arts College and Commerce and Science College,Wada. You were invited for meeting on **06/01/2022, 12.00 PM** at Principal office. Please Remain Present with Your Valuable Suggestions.

Agenda for the Meeting

- 1) To read and confirm minutes of previous meeting and action taken report.
- 2) To discuss status of AQAR & AQAR Filling date as per new guideline.
- 3) To discuss Academic and Admirative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
- 4) To discuss about Conference, Workshop, Seminar & other activities.
- 5) To discuss start New Certificate Oriented Courses.
- 6) Any other issues.

Sr.No.	Name of Teacher/Attendee	Signature
1.	Dr.S.S. Khandekar (Chairperson)	
2.	Shri.N.K.Phadke (Management Representative)	
3.	Shri.V.S.Kulkarni (Management Representative)	
4.	Dr.B.B.Chavan (Teacher Representative)	
5.	Dr.K.P.Joshi (Phy.) (Teacher Representative)	
6.	Dr.R.S.Mane (Teacher Representative)	
7.	Shri.Dilip Wani (Office Representative)	
8.	Shri.Rahul Patil (Local Representative)	
9.	Shri.Rakesh Thakare (Alumani Representative)	
10.	Shri.Sidharth Bagul (Student Representative)	
11.	Ku. Vanshita Gadhe Rutuja Kadav (Student Representative)	
12.	Dr.N.K.Haliker (IQAC Co-ordinator)	

IQAC
CO-ORDINATOR

I/C Principal
Dr. Shantilal Dhanji Devsey Arts College &
Commerce & Science College, Wada, Dist Palghar



INTERNAL QUALITY ASSURENCE CELL

Minutes of the Meeting of Date:06-01-2022

Agenda for the Meeting

- 1) To read and confirm minutes of previous meeting and action taken report.
- 2) To discuss the status of AQAR & AQAR filling date as per new guidelines.
- 3) To discuss Academic and Admirative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
- 4) To discuss about Conference, Workshop, Seminar & other activities
- 5) To discuss start New Certificate Oriented Courses.
- 6) Any other issues.

Subject:

1. IQAC coordinator read minutes of previous meeting and action taken report of previous meeting.
2. IQAC coordinator discuss the status of AQAR & AQAR filling date as per new guidelines
- 7) IQAC coordinator discusses the status of Academic and Administrative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
3. Principal suggest and informed the tentative dates for Conference, Workshop, Seminar & other activities specially on the occasion of Science Day on 28th February 2022.
4. Principal suggest and informed to start New Certificate Oriented Courses.

Following members were present in Meeting:

Sr. No.	Name of the Member	Designation	Signature
1	Dr. S.S. Khandekar	I/C Principal & Chairperson	
2	Shri. N. K. Phadke	Management Representative	
3	Shri. V.S. Kulkarni	Management Representative	
4	Dr. B. B. Chavan	Member-Teacher	
5	Dr. K.P. Joshi (Physics)	Member-Teacher	



6	Dr. R.S. Mane	Member-Teacher	
7	Shri. Dilip Wani	Office Representative	
8	Shri Padvi Rahul Patil	Local Representative	
9	Shri Rakesh Thakare	Member Alumni	
10	Shri Siddharth Bagul	Member of Student Representative (Boy)	
11	Ku. Rutuja Kadav	Member of Student Representative (Girl)	
12	Dr. N.K. Halikar	IQAC Coordinator	

Action taken Report on meeting held on 06-01-2022

Implement the discussion of the above-mentioned meeting of the IQAC. The following actions were taken:

1. AQAR is filling process is going on as per new guidelines.
2. Special Agency are allotted for of Academic and Administrative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
3. It had decided to arrange at least one Webinar on Intellectual Property Right (IPR) though National Intellectual Property Awareness Mission (NIPAM) on the occasion of "National Science Day" and the same had arranged on 28th February 2022 with titled "IPR AWARENESS PROGRAM" through WebEx platform and Research Committee, Science Forum and IQAC has taken the efforts for that.
4. It had decided to arrange at least one New Certificate Oriented Courses and same has arranged as one month Certificate Course in LaTeX (programming Certificate Course) for F.Y.B.Sc., S.Y.B.Sc. and T.Y.B.Sc students from 1st February 2022 to 28th February 2022 and Dr. Amardeep Shende, Assistant Professor in Physics has taken the efforts and coordinated the same course.


IQAC
COORDINATOR


IC Principal
Shikshak Sanchalit Shikshan Sanstha's
Dr. Shantilal Dhanji Devsay Arts College &
Commerce & Science College, Wada, Dist. Paigdar



INTERNAL QUALITY ASSURENCE CELL

Notice

All the members of IQAC are hereby informed that on **26th April 2022**, there will be meeting at **Principal's cabin on 11:00am onwards** on following agenda:

Agenda for the Meeting

- 1) To read and confirm minutes of previous meeting and action taken report.
- 2) To discuss the completion of the various curricular and extracurricular activities for the year 2021-22
- 3) To discuss the status of AQAR
- 4) To discuss the Academic and Admirative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
- 5) To discuss the planning of next academic session.
- 6) Any other issues.

Following members were present in Meeting:

Sr. No.	Name of the Member	Designation	Signature
1	Dr. S.S. Khandekar	I/C Principal & Chairperson	
2	Shri. N. K. Phadke	Management Representative	
3	Shri. V.S. Kulkarni	Management Representative	
4	Dr. B. B. Chavan	Member-Teacher	
5	Dr. K.P. Joshi (Physics)	Member-Teacher	
6	Dr. R.S. Mane	Member-Teacher	
7	Shri. Dilip Wani	Office Representative	
8	Shri. XXXX Rahul Patil	Local Representative	
9	Shri Rakesh Thakare	Member Alumni	
10	Shri Siddharth Bagul	Member of Student Representative (Boy)	
11	Ku. Rutuja Kadav	Member of Student Representative (Girl)	
12	Dr. N.K. Halikar	IQAC Coordinator	

IQAC Coordinator
**IQAC
CO-ORDINATOR**

Principal
I/C Principal
Shikshak Sanchalit Shikshan Sanstha's
Dr. Shantilal Dhanji Devsey Arts College &
Commerce & Science College, Wada, Dist. Palghar

INTERNAL QUALITY ASSURENCE CELL

Minutes of the Meeting of Date:26-04-2022



Agenda for the Meeting

- 1) To read and confirm minutes of previous meeting and action taken report.
- 2) To discuss the completion of the various curricular and extracurricular activities for the year 2021-22
- 3) To discuss the status of AQAR
- 4) To discuss the Academic and Admirative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
- 5) To discuss the planning of next academic session.
- 6) Any other issues.

Subject:

1. IQAC coordinator read minutes of previous meeting and action taken report of previous meeting.
2. Principal read the completion reports of various curricular and extracurricular activities for the year 2021-22
3. Status of AQAR for the year 2020-21
4. Status of Academic and Admirative Audit, Green Audit, Environment Audit, Gender Audit, Energy Audit.
5. Planning of next academic session.
6. To add additional Member- Teacher to IQAC composition.

Following members were present in Meeting:

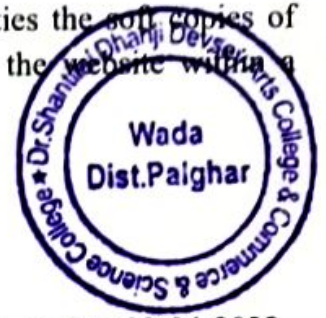
Sr. No.	Name of the Member	Designation	Signature
1	Dr. S.S. Khandekar	I/C Principal & Chairperson	
2	Shri. N. K. Phadke	Management Representative	
3	Shri. V.S. Kulkarni	Management Representative	
4	Dr. B. B. Chavan	Member-Teacher	
5	Dr. K.P. Joshi (Physics)	Member-Teacher	
6	Dr. R.S. Mane	Member-Teacher	
7	Shri. Dilip Wani	Office Representative	
8	Shri Rahul Patil	Local Representative	
9	Shri Rakesh Thakare	Member Alumni	
10	Shri Siddharth Bagul	Member of Student Representative (Boy)	
11	Ku. Rutuja Kadav	Member of Student Representative (Girl)	
12	Dr. N.K. Halikar	IQAC Coordinator	

CO-ORDINATOR


I/C Principal
Shikshak Sanchalit Shikshan Sanstha's
Dr. Shantilal Dhanji Devsey Arts College &
Commerce & Science College, Wada, Dist. Paighar

Resolution and action taken report of meeting held on 26-04-2022

- 1) It was decided that after completion of any curricular or co-curricular activities the soft copies of final reports of concern activities along with testimonials should upload at the website within a month after verified by IQAC coordinator and Hon'ble Principal.
Suggestive – Shri. V.S. Kulkarni (Management Representative)
Permissive – Dr. Surendra S. Khandekar (Chairperson)
All members approved the same.
- 2) IQAC coordinator confirm about the submission of AQAR for the year 2020-21 on date 22-04-2022.
Suggestive – Dr. N.K. Halikar (IQAC Coordinator)
Permissive – Dr. Surendra S. Khandekar (Chairperson)
All members approved the same.
- 3) It was discussed that to developed the infrastructure of College towards Water scanty, Sanitation, Green Audit some special program-cum- Lecture on **“How to raise the fund?”** through various Govt. and Non-Govt. Agencies
Suggestive – Dr. K. P. Joshi (Member -Teacher)
Permissive – Dr. R.S. Mane (Member-Teacher)
All members approved the same.
- 4) It was discussed that for regularly Academic audit of college various distinguish Personalities from nearby Academic institutes should hire year by year.
Suggestive – Dr. N.K. Halikar (IQAC Coordinator)
Permissive – Dr. Surendra S. Khandekar (Chairperson)
All members approved the same.
- 5) It was discussed that **“Insurance against fatalities”** should be made for those College laboratories who are associated with LPGs/ Chemicals.
Suggestive – Dr. N.K. Halikar (IQAC Coordinator)
Permissive – Dr. R.S. Mane (Member-Teacher)
All members approved the same.
- 6) It was discussed that for coming next academic session **“New P.G. Courses”** should start at college, especially in Chemistry and History. Along with this discussion on PG course in Physics was made concerning the students belonging to Tribble areas.
Suggestive – Dr. K.P. Joshi
Permissive – Dr. N.K. Halikar (IQAC Coordinator)
All members approved the same.
- 7) It was decided that New Member- Teacher should be add to IQAC composition for Website management and for the same Dr. Amardeep T. Shende (Website Coordinator) included in the list.
Suggestive – Dr. N.K. Halikar (IQAC Coordinator)
Permissive – Dr. Surendra S. Khandekar (Chairperson)
All members approved the same.




IQAC
CO-ORDINATOR


I/C Principal
Shikshak Sanstha Shikshan Sanstha's
Dr. Shantilal Dhanji Devsey Arts College &
Commerce & Science College, Wada, Dist. Paighar